

**LETTER OF INTENT TO SELL**

DATE: \_\_\_\_\_

CERTIFICATE HOLDER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

UNIT: OCCUPIED \_\_\_\_\_ VACANT \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

Board of Trustees  
Harmony Hall  
470 Route 530  
Whiting, NJ 08759

Dear Members of the Board:

In accordance with the By-Laws of Crestwood Village Co-Op II, Inc., I/we offer my/our certificate for the above referenced unit to the co-op for the first option to purchase.

Along with this letter I/we have provided the following:

1. \_\_\_\_\_ A check made out to Crestwood Village Co-Op Two, Inc., for \$175 for the required Resale Inspection
2. \_\_\_\_\_ A key to my/our unit so that the Maintenance Dept. can complete the inspection
3. \_\_\_\_\_ I prefer to be called so that I/we can be present for the inspection  
\_\_\_\_\_ contact name & phone number

If the Co-Op does not consider the option, I/we will offer the unit for listing to a realtor.

Sincerely,

Signature

Executor/POA Information: \_\_\_\_\_  
(copy of POA/Surrogate letter attached)

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_